



CSQI Intervention Plan Process



1. Prepare for the Intervention Plan/Safety Plan Meeting

- Inform Mental Health Coordinator that an Intervention Plan/Safety Plan is needed
- Provide teacher and/or site supervisor with copies of the ABC Checklist so they can begin documentation of child's behaviors
- Complete the Classroom/Child Observation Guide
- Consult with the teacher and the parent and complete the "interview" portion of the Classroom/Child Observation Guide
- Schedule the Intervention Plan meeting with the teacher, parent, and site supervisor, if needed also invite the ECE/Disabilities Specialist
- Inform the ECE Disabilities Specialist, Area Director, and QPI Coach that an intervention plan will be implemented
- Discuss during Care Coordination

2. Conduct the Intervention Plan Meeting

- Complete the Intervention Plan form and offer any referrals/resources necessary
- Make a copy of the Intervention Plan for the parent to take home
- If a Safety Plan is needed and the Safety Plan includes Safe Physical Redirect, complete a T/TA with the teacher regarding appropriate use of Safe Physical Redirect.
- Set a date to meet again for the intervention plan review (3-4 weeks)
- Ensure Mental Health Coordinator reviews and sign the plan and provide a copy to Mental Health Coordinator

3. Support the Implementation of the Intervention Plan

- Model/support in the classroom 2-4 hours a week
- Touch base with QPI coach to provide feedback
- Follow-up on any referrals/resources provided
- Provide teacher with any tools/TTA needed
- *Optional- Create IP Teacher Cheat Sheet

4. Conduct the Intervention Plan Review Meeting

- Confirm meeting with parent, site supervisor, parent and any other people involved with the development and implementation of the IP prior to the IP Review Meeting
- During the meeting complete the Intervention Plan Review Form
- Discuss any referrals that were provided and offer any additional referrals/resources needed
- Update goals and strategies as needed
- Determine the amount of classroom support that is needed depending on the progress the child has made
- Ensure that Mental Health Coordinator signs the Intervention Plan Review and provide Mental Health Coordinator with a copy of the completed review form.
- Continue this process until support is no longer needed